**Call to Order:** 7:09 pm

**President’s Report:** NONE

**Band Director’s Report:** NONE **(**Tadd Morris was unable to attend the meeting)

1. **January**: what to know during absence – Per Email from Tadd, he plans to attend our meeting in January so no information to add.

 **Treasurer’s Report:** Mike Graves-

1. **November Cash Flow-**
2. **Student Band Hoodies**: The soonest they will be delivered is Monday, 12/19 –

**Distribution Plan**- Mike will have them delivered to his house. He would like to try to deliver to the school

on Tuesday the 20th if they arrive on time. If not, he will have to make other arrangements for parents to

pick up.

 Action Kimberly: Have an email ready to go so that as soon as we know the delivery date, can

send it out. Don’t want to set the date until we know if they are going to be here in time.

1. **Swing Dance** (Saturday, January 21, 2023) update & next steps:
2. **Volunteers:** We are desperately in need of volunteers to make this event happen. Mr. Mines sent an email out to all his families and has not had any response.
3. **Posters:** The posters are printed and ready to hang up. Mike is hoping to hang them around the school on Friday. Cindy said she can help if needed. She also can take some posters to hang at the Sr. Center across from her house.

 Action Mike: Send the list of places he has compiled so we can help.

Action Mike: See if Mr. Mines can send another email to the families and remind them that the VV Jazz Band also participates in the Swing Dance Event.

Action Darci: Facebook Post a plea for volunteers and the Poster for the event. Boost, if possible, to get it out more.

•**Secretary’s Report:** Kimberly Skrinde

1. **November Board Meeting** Minutes Approval: Approved
2. **Plan for using Charms Money to pay for Disney**. How do we want to get this organized?

Email out to all Disney families that if they want to use their Charms funds to email the boosters for their total. They will then need to email back with the amount that they want to use. We need to have a spreadsheet of what they send us.

Action Kimberly: Send a full list of Disney kids to Dzana

Action Dzana: Fill out individual totals on list and send back.

Action Cindy: Draft an email to send out that tells Disney families to contact boosters if they need to know their Charms total and so they can tell us how much they want to use. She will also include next step items, so people know to look ahead.

1. **Total points needed to letter in band this year**/+ attend 5 basketball games- **Did not get to this**
2. **Website update & next steps**- **Did not get to this**

**Fundraising Report:** Darci Halverson

1. **Online Fundraiser Recap**- Fundraiser has been closed- Check is in the mail and Dzana has put the amounts in the individual Charms accounts.
2. **Wreath Fundraiser Recap**- This has been closed out and Dzana has put the amounts individual Charms accounts.
3. **MOD Pizza Fundraiser Recap** – Band Boosters made $296.86. 100% of this goes to the Booster Club
4. **Applebee’s Fundraiser** (January 29, 2023) We will sell tickets for this starting after the Winter Break.
5. **Other fundraising ideas**/opportunities OR focus on events (Swing Dance & Jazz Festival) No additional fundraisers being planned for now. We need to focus on Swing Dance.

**Disney Trip:** Cindy Benavente

1. **Polo Shirt Update**: The design has been finalized. Orders need to be placed by end of January. This is not included in the cost of the trip. Parents will need to order and pay for them. We need to organize how we are going to collect the orders. (I did not get who/how this is going to be done)

**Shirt Pricing**: Sport-Tek ST652 shirts with revised embroidered logo are $28.50 ea. sizes S-XL and $30 each for Size 2XL. The shirts are also available up to 4XL for an additional cost if needed.

**Sales tax**: Does this fall under our tax-exempt status. Yes, Mike confirmed that they would be tax-exempt.

**Water Bottles & Cinch Sacks**-The additional cost to order these would be $5-$6 each but must be ordered in quantities of 50-100. Mikes input: His daughter said that Tadd did require them in past years, but they were cheaply made and not big enough to hold everything the kids needed. (We did not discuss this, but I would like to look into better options that have lower bulk order limits, I have a contact I will reach out to her just to see what she says)

1. Send reminder to parents that they need to request fundraising money to be applied to Disney trip by *January 9, 2023* (See above notes under Secretary section)
2. Room Sign-Up sheets: Action Cindy: Check with Tadd to confirm that he has/is posting those and when?
3. Mandatory Chaperone Meeting: Date TBD
4. Mandatory Parents Meeting: Date TBD
5. Final payments-We did not get to this